



## Executive Committee of the BOD - Agenda - 3.2.2023

**Meeting Date:** Thursday, March 2, 2023

**Meeting Time:** 5:00 p.m. Pacific, 6:00 p.m. Mountain, 7:00 p.m. Central, 8:00 p.m. Eastern

**Meeting Frequency/Modality:** As needed, virtually via Zoom

Virtual Meeting Agenda									
USAWE's Mission Statement: <i>Fostering a Supportive Community of Riders and Building a Strong Future for the Sport</i>									
Time	Topic								
5:00 PM PST	<p><b>Executive Committee of the BOD - March 2, 2023</b></p> <p>Executive Session may only be attended by members of the Board of Directors and guests the Board invites to join the meeting [per USAWE Bylaws Article 5, Section 15 (pg 20)]</p> <p><b>Roll Call</b></p>								
5:00 PM PST	<p><b>Executive Committee – Required Attendance</b></p> <p>President – Chris Stanko            President-Elect – Doreen Atkinson            Secretary – Kris Blacklock            Treasurer - Erin O’Shaughnessy            At Large Director 1 – Robin Bond            At Large Director 2 – Stephanie Hayes</p>								
	<p><b>Regional Directors – Notified of Meeting</b></p> <table border="0"> <tr> <td>Regional Director 1 – Heather Humelbaugh</td> <td>Regional Director 4 – Kiki Pantaze</td> </tr> <tr> <td>Regional Director 2 – To be Appointed</td> <td>Regional Director 5 – Becky Sherven</td> </tr> <tr> <td>Regional Director 3 – Linda Frazier</td> <td>Regional Director 6 – Karen Miller</td> </tr> <tr> <td></td> <td>Regional Director 7 – Rebecca Algar</td> </tr> </table>	Regional Director 1 – Heather Humelbaugh	Regional Director 4 – Kiki Pantaze	Regional Director 2 – To be Appointed	Regional Director 5 – Becky Sherven	Regional Director 3 – Linda Frazier	Regional Director 6 – Karen Miller		Regional Director 7 – Rebecca Algar
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	<p><b>Guest(s)</b></p> <p>Financial Oversight Committee - <i>Leesa Nero and Brittany Flowers, Co-Chairs</i>            Affiliate Organization (AO) Coordinator – <i>Kristine Strasburger</i>            Youth Development Chair – <i>Alex Tyson</i></p>								
5:05 PM PST	<p><b>Financial Oversight – <i>Leesa Nero and Brittany Flowers, Co-Chairs, Mike Boso, Barbara Crawford</i></b></p> <ul style="list-style-type: none"> <li>▪ Affiliate Organization Fees and Membership Designated Funds</li> <li>▪ Youth Development Zone Scholarships and Membership Designated Funds</li> </ul> <p>AO and Youth Development Guests excused from the Executive Session</p> <ul style="list-style-type: none"> <li>▪ Corporate Records</li> <li>▪ Recordkeeping – Quick Books</li> <li>▪ Account Access – Bank (Checks, Mobile, Online, Wire Transfers), PayPal, Credit Card, Debit Card</li> <li>▪ Membership Checks</li> <li>▪ Treasurer vs. Bookkeeper</li> <li>▪ Expenditure and Reimbursement Form (DRAFT)</li> <li>▪ Proposed Bylaw Amendment Verbiage Changes (DRAFT)</li> <li>▪ Corporate Account Management – Account Onboarding &amp; Account Removal (DRAFT)</li> <li>▪ Annual Budget</li> <li>▪ Annual Financial Assessment</li> <li>▪ Annual Asset Review (G-Drive, Financial Accounts)</li> <li>▪ Tax Forms</li> <li>▪ Contracts and Agreements</li> <li>▪ Quarterly Review – Executive Committee and Financial Oversight</li> <li>▪ Issues, Concerns and Recommendations</li> </ul>								
7:00 PM PST	<b>Adjourn</b>								

**NEXT MEETING:**